**PTSO Meeting Minutes-April 7th, 2020**

PTSO President’s Report

* Ideas for Ways to conduct PTSO board elections
  + thinking about sending a Google survey to all members for voting
  + all Board members agree
  + suggestions include checking the by-law to see if there is anything against conducting board elections in other format besides face-to-face
    - with the thought that if there is need to make a motion, we could vote now to amend the by-law
    - and the notion that if at least 10 people respond to the Google survey, we can continue with elections
* Planning for Marketplace
  + the site is ready for people to sign up early
  + sent out notification to previous vendors and they can sign up this week and next week
  + will include link in the next Newsletter and open registration to all vendors on April 20th
  + need to gauge vendor participation because of effects of COVID-19 on small business

Upcoming Events

* RampingUp
  + Michelle Gilles will email when it’s time to open registration
  + will wait to see the outcome of e-learning to determine what might happen in August
  + people can register early when we know what school summer schedule will look like
  + Principal Tracey Phillips agrees it’s better to wait because the information from school board/Superintendent about school events suggests summer events might also be cancelled
  + Michelle Gilles will provide information to school personnel to post on the Robinson website to let Robinson community know we will provide information when we get confirmation from Superintendent Scott Brabrand
  + website already setup with the session dates
* PTSO Scholarship Awards (applications were due on March 31st)
* Susanne Oshry
  + compiling all applications that were submitted online by the deadline
  + scholarship committee will review the applications and choose awardees
  + will send final list to Travis by the 24th
    - potential presenter could record a video
    - provide to Travis to play when he presents the school
  + any scholarship funds not awarded will go back into PTSO scholarship budget for next school year
* Tracey Phillips
  + teachers and counselors are planning to present awards virtually
  + one teacher will dress up and go to Robinson
  + can present the PTSO scholarships at the same time
  + the teacher
* Guest Speaker Series
* trying to finalize forum for guest speaker presentation
* Julia Ross is scheduled to be guest speaker on May 13th at 7 p.m. (during PTSO meeting)
  + Founder of Professional Tutoring, LLC <https://www.juliarosspt.com/>
  + Author of
    - Getting into College with Julia Ross, Finding the Right Fit and Making It Happen, 2nd edition
    - Conquering the SAT and ACT Exams with Julia Ross
  + Books available on Amazon.com and at Fairfax county libraries

Principal’s Report

* teachers have been working to prepare for starting online learning after spring break
  + teachers will email students to inform them of the plan
  + teachers are advised to do practice sessions with students
* not sure how many students will log in to do online learning
* students can log in or opt-out
  + if opt-out, students will keep mid-semester grades
* still interviewing and hiring teachers
* issuing refunds for Orchestra band
* laptop distribution
  + 60 laptops were distributed last week
  + more laptops will be distributed next week
* will send automated voicemail to all parents/guardians asking them to remind students to check their email for messages from their teachers
  + will also send email message and have teachers follow-up
  + will check on students whose teachers have not updated Gradebook

Student Representative Report

* students have been talking about what they would like the school and teachers to do to prepare them for online learning
  + keep students informed about tools or platform they can use for online learning
  + update students on their progress
  + provide resources for and contacts for technology support