**Robinson Secondary School PTSO General Meeting**

**Tuesday, November 10, 2020**

**Attendees:** Meeting was held virtually via Zoom. Twenty members signed in.

**Meeting Called to order:** 7:03 pm

**PTSO President:** Susanne Oshry

A motion was made and seconded to approve the October minutes.

**October minutes were approved.**

Ms. Oshry welcomed everyone to the meeting.

Ms. Oshry will attend a meeting with Laura Jane Cohen, the school board rep, at the end of October to ask what other PTSOs in our area are doing for fundraising and student involvement during this time of COVID.

 **Follow up:** During the meeting she attended, the new concurrent model of teaching and COVID tracing were discussed. Ms. Oshry noted that the local PTSO’s are very different, vary in their types of programs and have different levels of community support when compared to Robinson. She looks forward to attending future meetings.

**Equity:** PTSO wants to make sure all families of Robinson are represented. Ms. Oshry has talked to several equity representatives about this issue to include NAACP Rep. Shawn Perryman and the PTA Equity Representative Mike Waltz. She has suggested that we form a subcommittee to work on this issue and present findings to the general membership to discuss.

The question was posed as to if Robinson could put on a presentation along the lines of the Netflix series “The Social Dilemma”. – Needs further discussion, ideas are welcomed.

COVID Guidelines were sent to PTSOs on how to hold events, but the restrictions were so tight that it was decided that hosting an in person event on school grounds would not be productive.

**Administration Report:** Principal Tracey Phillips

An email was sent out for parents to confirm their choices for in person or virtual school and is due on Friday, November 13, 2020. The middle school stands at 50/50 students choosing in person vs virtual and the high school is 60/40 in person vs virtual classes. It will be difficult for anyone to change their original selection from virtual to in person at this time. It will be easier to change a selection from in person to virtual. Due to the decreased room capacity guidance of only 12-13 students per room at a time, 100 classes are over room capacity for in person instruction and staff are looking for alternate space to hold these classes. The goal is to NOT change any students’ schedules when in person classes begin in January. The plan is to run concurrent classes.

There are 20 teachers that will be only teaching virtually due to their American Disabilities Act status. For these classrooms Robinson is seeking adult room monitors.

Currently there are approximately 100 students in the building during the week.

When in person instruction begins, there will be approximately 1,000 students in the building per day and right now there is no set plan for how lunches will work and options are still being reviewed.

Due to COVID restrictions and logistics, Robinson will not sell Christmas trees this year.

Staff update: There are three vacancies for teachers, one took a LOA and three retired. During this time of COVID resumes are not coming in and filling these positions will be difficult.

Contact tracing: A parent suggested Robinson use a contact tracing app. Ms. Philips stated she would add this information to the newsletter to promote the use of the app, but at this time it is a suggestion for parents and not a requirement.

Sports update: Sport tryouts begin on December 7th with basketball being first of the winter sports to start. If a student is taking all virtual classes they are still eligible to participate in extracurricular activities.

**Dean of Students Report:** Francesca Knight (not present)

**Food Pantry Update:** Francesca Knight (via Ms. Oshry)

The food pantry is now open for donations which can be dropped off 24/7. The food pantry is currently located on the Tot Lot side of Robinson School, and will be available 24/7 to those in need. The pantry has a volunteer who will monitor it.

**Treasurer ‘s Report:** Michelle Glicklin

No Report.

**VP of Administration Report**: Jim Witkop

The online Directory was updated on 11/2/20!

Families and students new to Robinson are now included and parents are receiving our emails. The Directory is still members only but it includes any families who have not opted out of this through school. We are removing duplicates caused by different email addresses, omissions them already have bought a membership (thanks!!). We could not have done this without the technical talents of Rick Nyman. Thanks to Shana Cooksey for stepping up to shadow me to manage this important piece next year.  And thanks to Anna Nosek who volunteered to help weed out the duplicates and student/family mismatches.

Membership report:

We currently have approximately 250 families and 15 faculty members, thank you for investing in the PTSO and our programs.

Please download the Membership Toolkit app

-sign in with same credentials to use the directory and see other members only content

-nonmembers can use it access web pages too!

**Webmaster** : Jim Witkop

Webmaster shadowing update

Thanks to Libby York for volunteering to shadow me as webmaster to take over these duties next year. We are working together to manage web pages, calendars, and the Forms we use to collect information and sell stuff.

We are still looking for a volunteer to manage PTSO Board emails and files in Google Workspace (formerly Google Suite).

<https://support.google.com/a/users/answer/9389764>

Inauguration Day, January 20, 2021, is now a school holiday.

 The PTSO calendar was updated to reflect this change.

-<https://www.fcps.edu/news/school-board-votes-make-changes-2020-21-calendar>

-<https://www.fcps.edu/sites/default/files/media/forms/2020_2021_st>

**Second VP Report:** LeShawn Brown

Not present.

**Secretary Report:** JoEllen Windsor

To reiterate: Due to privacy concerns of meeting attendees, the PTSO meetings will not be recorded. The minutes will continue to be posted in a timely manner to the website. Log into your member tool kit, click on Our PTSO, click on minutes, select the month you want to read. The minutes are hyperlinked.

**SAT Prep with Jen:** Jen

The next SAT Test Preps are on November 14th and December 12th. Right now there are 10 students signed up for each.

**Restaurant Coordinator** : Denise Walker and Shaunda Trimmer

 We raised $332 from Chipotle Restaurant night on 4 November. There is another restaurant night this month at George’s Steak -N-Things on Tuesday, November 24th from 5:00 to 8:00 pm. flyers will be sent out soon. Coal Fire restaurant has also been locked in, the date is December 15th from 12:30 to 8:00pm.

Thank you to Libby for stepping up. She is currently shadowing Jim to learn the ropes.

**Communications Coordinator** : Thank you high schooler, Samrawit Yemane who will be helping with Facebook and Twitter.

**Communications Update:**

Reminder from last month:

Per Ms. Phillips, if a group or committee wants to get information out to the entire student body they can send the information to the office to be distributed in the Ram Page and the Ram Blast which is sent out every Monday. It can also be added to the Robinson School Facebook page.

**Fundraising Update:**

Senior sign sale is over. We raised $2400.

The holiday season is coming. Please use **Amazon Smile** when purchasing on the Amazon site or app and select Robinson for your donations.

Gift Cards for the Holidays: Elaine Sullivan

Looking into how to collect gift cards to be distributed during the holidays to those in need.

 **Follow up:** A sign up genius to donate gift cards will go out shortly. This will cover the holiday season and will not be just for Thanksgiving or Christmas.

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| **Thanksgiving:** Starting now, we are collecting grocery gift cards for Thanksgiving. Please label your gift card with the value on it. This makes it easier for distribution.    **Winter holidays:** Many of our students are too old to be referred for angel tree programs and teenagers are often overlooked. We are requesting your help with providing gift cards to Giant, Safeway, Target, Amazon, and Walmart to give to families. Gift cards can be dropped off in the Robinson main doors (Entrance 1) with the security officers or you may mail them to: Robinson Secondary Schoolc/o Social Workers5035 Sideburn RdFairfax, VA 22032[https://www.signupgenius.com/go/60B0444A9AB22A7F58-2020](http://email.membershiptoolkit.com/ls/click?upn=iKpa70ntmsIg0j801x7s-2B-2BYq3fo4AD0NzxfY7D-2FQjfTxDPrQaJ6MsFLtP86SrC3egt2DbgnUUV3Cd3wOVxwupA-3D-3DcBQ8_VjS2fiTf5aJqNkZp94bFO8e7gBZ2vlac-2FVHt1XkAbKsWFdJhWBCITNwyjF823dazaUnLCNQNwFxeyKXo1sVjCNU3n6LbX39-2FOzbN-2B-2B9LLS0Mkj32hy0yMT1P-2BKcvIcLU3YhwhDnH4M0K1Xd-2BW7sf4wvKRpyGCB5JLmcTBYxEaZ-2Brdu9lLTbjQrswLrR8h1gOC3y3hlQ-2BFxAP3ijhQj6LY3Z1G6pgU0-2BCNzAiXqVsCuacfdguJPhieNduRZrN-2FRMCRUDdEcJ5-2FJRv596b-2F02AQmZbhrhZATXXgOVjJEX3vbCUeZcfdY3gXEUhTdTvXmQciTx2nFxEM7xI1L47KDbwVloDUvXdaqEpWMuItkv0P9CEo5YSZkuJyY5FO2w9kik-2F)

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Stocking stuffers: Suggestion was to sell stocking stuffer type merchandise like socks and beanies. Ms. Oshry is checking with Burke Sporting Goods Store (Jake) about pricing and ordering.

Coke Fundraiser Update: JoEllen Windsor

Go to the PTSO website to learn how to sign up and donate. We currently have $24.07 in our account.

**We need more ideas about future fundraising during this crazy time, send ideas to** president@robinsonptso.org.

**Virtual activities for Students:**

Again we need ideas please sent to the PTSO president at the above email. Please note that no in person events can be held on Robinson School grounds.

**Special Education Liaison Update:** Joanne Walton (not present)

Reported by Ms. Oshry a video is being planned.

**New Business:**

**ANGP update**

What will it look like this year? Plans are proceeding cautiously on this more information to come.

**Donation:**

The daughter of member, Shelly Smith, is working on a service project to collect used sporting good equipment. Information on how and where to donate will be on the website and go out in the newsletter.

**President’s Volunteer Service Award**: Barb Caley, Social Studies Chair

Not present

**Next meeting scheduled for Wednesday, December 9, 2020 at 7:00 pm via Zoom.** A link will be sent out to members prior to the meeting.

Meeting adjourned at 8:05 pm.

Submitted by,

JoEllen Windsor

PTSO Secretary